

Job Description Director of Youth and Young Adult Ministries

Role Description: The Youth and Young Adult Ministry Director is a servant leader who will be devoted to leading and coordinating all Junior High, Senior High and Young Adult ministries at Community Mennonite Fellowship (CMF). Also involved is the coordination of teams of volunteers who work with these groups.

Qualifications:

1. Committed to Christ and Biblical teaching
2. A passion for working with youth and young adults, and for outreach
3. Demonstrates spiritual, relational and personal maturity, with spiritual gifts that are appropriate for the position (ex: leadership, teaching, shepherding)
4. Successful experience in youth and young adult ministry
5. Successful experience leading teams of volunteers in ministry, with demonstrated skills in:
 - a. organization
 - b. planning
 - c. implementation
 - d. communication with teens and adults
6. Current child abuse clearances
7. Committed to the Mennonite Confession of Faith, and to CMF's Mission Statement and Core Values
8. Willing to become an active member of CMF

Responsibilities:

1. Encourage spiritual growth and development
2. Provide oversight and coordination for all Junior and Senior High youth and Young Adult ministries
 - a. Sunday morning youth classes for grades 6-12
 - b. Youth group activities including but not limited to;
 - i. Bible studies
 - ii. Social events
 - iii. Service and outreach opportunities
3. Work closely with a leadership team of adult advisors and student leaders in setting specific strategies and plans for achieving the vision and goals of Youth Ministry
4. Encourage and facilitate youth and young adult involvement in outreach, planning, leadership, and congregational life
5. Develop and maintain a cooperative network of communication with parents of youth
6. Maintain and communicate activity calendars of Bible studies, youth group meetings, and other activities for youth and young adults
7. Participate in youth ministry and young adult events as appropriate/ needed to develop personal relationships

8. Oversee the selection of materials used in youth and young adult ministries to meet the established goals
9. Appoint leaders of specific youth and young adult ministries, as needed
10. Recruit volunteers for work in youth and young adult ministries
11. Provide or facilitate appropriate training opportunities to build the skills and competencies of ministry volunteers
12. Build relationships of caring and encouragement with ministry volunteers

Accountability:

1. Submit an annual Ministry budget
2. Approve all expenditures for the Ministry
3. Attend Ministry Team meetings as scheduled representing Youth Ministry
4. Prepare quarterly report of activities for distribution to Ministry-team members
5. Coordinate activities with other Ministry Directors
6. Communicate and meet regularly with the Director of Ministry Development, who will provide direct supervision
7. Attend weekly staff meetings
8. Meet with the Senior Pastor/Youth Elder(s) as needed for personal/spiritual accountability
9. Engage in training, study and other opportunities for growth in personal, spiritual and job skill area.

Approved by Congregation 1/14/2007. Revised April 30, 2018.
Approval for hiring for this position will be by the congregation.