

PA CPSL Background Check Requirements

1. Pennsylvania State Police Criminal Record Check: \$8.00 fee
on-line application at <https://epatch.state.pa.us/Home.jsp>

2. Child Abuse History Clearance: \$8.00 fee
online application <https://www.compass.state.pa.us/CWIS>

3. FBI Criminal Background Check: \$27.50 fee; digital fingerprints must be made at designated locations; start process at <https://uenroll.identogo.com/>, code is 1KG6ZJ

Out of State Requirements

Congregations outside of Pennsylvania are required to complete the Criminal Record Check and the Child Sexual Abuse clearance for the state of residence as well as the FBI Criminal Background Check. The cost of these checks are the responsibility of the credential candidate or credential holder. Filing of documents should occur in the congregation in which they serve or attend. All checks must be renewed every five years. The training requirements detailed above are also required by the Credentialing Commission for pastors in states other than PA.

Mandated Reporting Training

Approved training can be obtained for *free* at the following website: Pennsylvania Child Welfare Resource Center, 717-795-9048, for Mandated and Permissive Reporters, 3hrs, Online training, www.reportabusepa.pitt.edu. This training requires 4-6 hours of time to complete. It need not be completed in a single session. Be sure to print a certificate when you complete the training. Training obtained for other employment may transfer.